



Minutes of the Annual General Meeting 2019 **held Sunday, 15 September 2018 at 2pm** **Highbury House Community Centre, Birkenhead**

IN ATTENDANCE: (Quorum of 10 required)

Natasha Gould (Chairperson), Angela Owen (Treasurer), Christel van Baalen, Diane Burnett, Paula Beguely, Philippa Smyth, Kirsten McDonald, Ruth Young, William Young, Adam Barker, Sarah Jones, David Lane-Gould, Deanne Douglas, Isabel Owen, Marjorie Blakeley, Margaret Davidson, Viv Alborough, Rose Whitehead, Laura Davis, Shara Hudson, Jeremy Lane, Maia Faulkner, Heather Madill, Kaiden Faulkner-Madill

APOLOGIES:

Jan Cairncross

1. MINUTES OF PREVIOUS AGM –27 August 2018

The minutes of the last AGM were circulated for approval.

Moved: Natasha Gould **Seconded:** Angela Owen

THAT the Minutes of the Annual General Meeting held Sunday, 28 August 2018 be received as a true and accurate record of that meeting – Carried.

2. CHAIRPERSON'S REPORT:

Natasha Gould delivered her report outlining ADSA's activities for the year since the last AGM.

Moved: Angela Owen **Seconded:** Kirsten McDonald

THAT the Chairperson's report be received *Carried*

3. TREASURER'S REPORT:

- Treasurer's / Accountants Report
- Audited Statement of Accounts – year ending 30 June 2019
- Budget for the FY 2019/2020
- Letter of thanks to Auditor

Copies of the audited statement of accounts for the year ending 30 June 2019 and the budget prepared by the management committee for the 2019/2020 financial year were made available at the meeting. Angela Owen (Treasurer) presented the Treasurers report on behalf of the management committee. Lock & Partners were acknowledged for again undertaking the audit and preparation of the Annual Accounts.

Moved: Natasha Gould **Seconded:** Diane Burnett

- (a) **THAT** the Treasurer's Report, Audited Statement of Accounts for the year ending 30 June 2019 be received.

- (b) **THAT** a letter of appreciation be taken to the Auditors – Lock & Partners, along with a token of appreciation, thanking them for undertaking the audit of the Accounts for the year ended 30 June 2019.
- (c) **THAT** Lock and Partners be re-appointed auditor for the 2019/2020 Financial Accounts.
- (d) **THAT** the budget for FY19/20 be accepted.

4. ELECTION OF COMMITTEE:

Committee resignations

Natasha Gould
Jan Cairncross

Committee appointments

In addition to the President, Secretary and Treasurer, the Management Committee is to be made up of not less than six and no more than ten committee members and that the term of office on the Management Committee is two years. It was noted that as per the change to the rules approved at the AGM of August 24 2010 the Management Committee appointed a President, Treasurer and Secretary from within the elected members making up the management committee. This will occur at the first meeting of the new management committee in September 2019

Noted: Angela Owen, Natasha Gould, Pip Smythe, Paula Beguely were voted on to the Management Committee in August 2018 and is therefore 1 year into their term and are not up for re-election. They will remain on the Management Committee.

Further nominations were called for appointment to the Management Committee. The following were nominated and accepted onto the Management Committee:

Name	Moved	Seconded
Di Burnett	Natasha Gould	Paula Beguely
Matt Cameron	Angela Owen	Pip Smythe
Tom Beguely	Paula Beguely	Pip Smythe
Maia Faulkner	Pip Smyth	Diane Burnett
Kirsten McDonald		

Discussed that Kirsten would be willing to return to the committee from April 2020.

5. AMENDMENTS TO CONSTITUTION:

n/a

6. GENERAL BUSINESS:

Community Service Award

The ADSA community service award was presented by Paula Beguely – to Margaret Davidson and Marjorie Blakely – who run a community music group for children with additional needs. Many of our members start off in their group and form strong friendships from it. A video was shown, and Margaret Davidson spoke to the meeting.

Thank yous

- i. The ADSA Management Committee thanked all the many volunteers who assisted over the 2018//2019 year, and invited those present to collect their small gift (thanks to Laura's soaps).

- ii. Angela Owen made a presentation to Natasha to thank her for many years of services to ADSA, and wishing her well. Thanks was also given to Jan Cairncross for her service.
- iii. Pip introduced and showed the new "CONGRATULATIONS" DVD from NZDSA featuring several ADSA families.

CLOSURE: 3pm

The AGM was declared closed at

Those assembled were also invited to share in the refreshments.

A handwritten signature in black ink that reads "Angela Owen". The signature is written in a cursive style with a large initial 'A'.

Signed: _____
Chairperson

Date: 16th August 2020